



Report to: Audit and Governance Committee 7 May 2025

Director or Business Manager Lead: Nick Wilson, Business Manager – Financial Services

Lead Officer: Nick Wilson, Business Manager - Financial Services

Report Summary	
Report Title	Review of Financial Procedure Rules
Purpose of Report	To review the Council’s Financial Procedure Rules, approve the revisions where appropriate and recommend to Council for adoption.
Recommendations	That members consider and comment upon the revised Financial Procedure Rules and recommend to Council for approval.
Reason for Recommendation	In order to ensure that the Financial Procedure Rules have been cyclically reviewed, are fit for purpose and ensure they are robust whilst being practical.

1.0 Background

- 1.1 Financial Procedure Rules (FPRs) set out the principles, roles and processes involved in Finance at the Council.
- 1.2 Financial Procedure Rules were last reviewed in May 2022 when the Council adopted the Cabinet system of Governance, hence they are due for a review and refresh.

2.0 Proposals

- 2.1 The FPRs have been reviewed in conjunction with the S151 Officer to update where appropriate and clarify relevant sections.
- 2.2 There have been no material changes to the FPRs as a result of this review.

Background Papers and Published Documents

NIL